



WORTHING FOOTBALL CLUB SUPPORTERS ASSOCIATION

Minutes for the Committee meeting held at WFC on

13th June 2022 at 7.00pm



	Item	Action	By Whom	When
	Phil Houghton, the new WFC Food, Beverage and Events Manager joined the meeting prior to the Committee business. There was a useful discussion regarding key concerns for supporters (queues for drinks and toilets being top of the list) and Phil talked about: - The new Fanzone to be created behind the East Stand. - New ways of working in the Bars to increase speed of service. - Proposals to open the Bar regularly and increase the number of events (such as live music.) - The offer of the use of the Bar for free by the WFCSA for specific Supporters' events: the Bar would be staffed and WFCSA would arrange their event.			
1.	Apologies for absence: Trevor Smart, James Easton, Pete Vale.			
2.	Attending Gary Cohen, Sarah Cohen, Stephen Stapley, Colin Edwards, Gordon Caplin, Ange Tanner, Ian Coles, Spencer Webb, Paul Garrard, Jacco Mulder			
3.	Correspondence None.			
4.	Minutes of the previous Committee meeting	Confirmed as approved and signed by the Chair at the meeting.		
5.	Matters arising. The Membership Team had met (see below) Ange to give Gary the contact details for Matt Justice for the Golden Goal. James had purchased the pin badges and brought in the spare frames (now stored in the Boardroom cupboard..			
6.	Chairman's Report. There was a short discussion on: The cancellation of the presentation evening (a shame) The Sussex Senior Cup - poorly organised and "new" fans' behaviour at the Amex. Concerns for future home games, but we have new arrangements for stewards and security to anticipate these issues.			
7.	Treasurer's Report. Attached as Appendix A.	Note Appendix A.	All	25.7.22
8.	Membership. A number of good ideas and improvements were raised (see previous minutes and Appendix B.) James, Steve, Jacco and Ange met on 9th June.	Note Appendix B.	All	25.7.22
		Arrange to remove Amanda as a signatory and then arrange Online Banking.	Ange and Sarah	25.7.22
		Look at the use of Sum Up and potential for QR codes for payment.	Jacco and Sarah	25.7.22

		Membership team to meet again to firm up details.	James, Steve, Jacco, Ange and Pete	25.7.22
9.	Fixture Posters. Paul reported this had gone well and we will look to get more people delivering in the new season.	Paul to provide a list of the location currently covered, so we can recruit for new areas.	Paul	25.7.22
10.	Sponsor A Goal. Paul willing to continue next year.			
11.	Player of the Month/Season and Milestone Awards. Gary and Ange reported back re the presentation: Ollie was very pleased with his award and there were a number of comments about what a lovely and unusual award it is.			
12.	Worthing Football Club Management Team Update. The Club have two projects in mind for WFCSA grant proposals: Interim Steps in the Main Stand. New tables in the Fanzone. The Committee felt both of these met the WFCSA grant criteria in principle and asked that both proposals are made.	Ange to ask Paul Crane to submit the two proposals for consideration by the WFCSA Committee.	Ange	25.7.22
13.	Decisions Made Under Point 9 of the Constitution/Financial Proposals. The full payment of for the new WFCSA pin badges had been agreed for James via WhatsApp (21.5.22)	A big Thank You to James!		
14.	AOB. AGM. The date of the AGM was agreed for 26th September 2022, 7pm for 7.30pm.	All to note date.	All	25.7.22
15.	Meeting finished: 8.20pm	Date of next meeting 25.7.22		



sarah Cohen <cohengary15@gmail.com>

Wfsca treasurers report 13/6/22

sarah Cohen <cohengary15@gmail.com>

Mon 13 Jun, 16:57

To: sarah Cohen <cohengary15@gmail.com>

WFCSA Treasurers report 13/6/2022

Starting Balance. £3,976.00

Received by me

Sponsor a goal. £ 290.00

Golden goal. £ 254.00

Total. £ 544.00

Paid Out. ~~£ 50.00~~

Memory Stick. £. 9.99

Balance pin Badges. £ 243.77

Donation (Heads on) £. 50.00

Total £303.76

Petty Cash. £. 131.50

Bank. £ 4085.19

Closing Balance. £ 4216.24

Running Totals.

Sponsor a goal. £1073.50

Golden goal. £1501.00

Appendix B: Notes for the 2022 Membership Group Meeting

Date: 9 June 2022

Present: Jacco, James, Stephen and Ange.

We discussed the ideas that had been raised at the Committee, plus some more, but bearing in mind we want to start the membership drive on 3rd July, narrowed down our action list to this:

Key elements for our Membership system.	What does this involve?	How do we do it?	Who will lead?
An accurate and up to date list of members with their contact details.	An agreed way of collecting the Membership information and ensuring each person has paid.	A blank template (see below) used at matches that is filled in face to face and payment required on the spot. The new lists are sent to Ange who will input updates onto a shared online document. An email to existing members with the list of required information and a way of paying online.	Jacco and Ange
Regular contact and updates from WFCSA.	We need a streamlined approach to email out information to members.	If this can happen through the website, great, if not, Jacco to share how it has been done in the past and the team will help until we get a better system.	Jacco
A notification to existing members reminding them to rejoin.	Sending an email to existing Members.	Stephen to re-draft his note, Ange to send to existing members	Stephen and Ange
A range of ways to apply for membership.	This would include face to face and online.	Group to seek support for signing up new members at matches. A link in an email to existing members would be great, but need online banking.	Jacco and WFCSA Committee
An easy way of paying for membership.	We need to be able to accept cash, card and online payments.	Ange to check with Sarah re WFCSA online banking and the use of a card reader.	Ange and Sarah
A Web Page where you can pay for your membership using a link.	We need to investigate cost and whether we could achieve this by 3rd July.	James and Jacco to investigate.	James and Jacco

Benefits we will offer:

The Pin Badge, which replacing a card as proof of membership.

Membership draws.

Opportunity to Present POM and Milestone Awards.

Exclusive WFCSA events: the Club are offering the use of the Bar as a venue for a number of events for free (normally £200), if these are organised by the WFCSA and cover the cost of staff. The proposal is that these events would aim to break even, but would be underwritten by the WFCSA (as the members attending the events derive benefit from them.)

Junior Members - mascots?

Draft Template

Name	Membership number if known.	Email	Postal Address (do we need this?)	Mobile (WhatsApp?)	Happy for WFCSA to process personal data (GDPR.)	??? Anything else??