



WORTHING FOOTBALL CLUB SUPPORTERS ASSOCIATION
Minutes for the Committee meeting held at WFC on
22nd August 2022 at 7.00pm



	Item	Action	By Whom	When
1.	Apologies for absence: Pete Vale, Ian Coles			
2.	Attending Gary Cohen, Stephen Stapley, Gordon Caplin, Ange Tanner, Paul Garrard, Trevor Smart, James Easton, Colin Edwards, Spencer Webb, Sarah Cohen			
3.	Review of the Club's Project Proposal for WFCSA Grant Funding: Purchase of tables for the Fanzone. The proposal (see Appendix 1) was discussed. Gary proposed that WFCSA make this contribution. Sarah seconded. 8 voted in support, 1 against and 1 abstained.	Confirmation of grant funding to be made to the Club.	Ange	On confirmation of minutes.
		Payment to be made on purchase of the tables, with the WFCSA logo, plus receipt of an invoice.	Sarah	On receipt.
4.	Review of the Club's Project Proposal for WFCSA Grant Funding: Interim Steps. The proposal (see Appendix 2) was discussed. Key points were: Our objective is to have a seated area in a stand where people with limited mobility can sit. Interim steps would achieve this. However, the Club is being obliged to carry out works to meet league requirement. This may include changes/additions to seating areas, which may meet our objective. The decision by consensus was that we would explain our position to the Club and ask them to submit a proposal once the plan for the league requirement works has been decided. We would look to retain the majority of our remaining funds (excluding the £1000 used for operational activities, such as the monthly draw, purchase of awards and so on) for this type of proposal.	Ange to give feedback to the Club regarding what WFCSA wants to achieve with the funds.	Ange	On confirmation of minutes.
		Club to submit a further proposal once the plans to meet league requirements are confirmed.	Paul C	December 2022
		WFCSA to retain the majority of the funds for a significant project.	WFCSA committee	December 2022
5.	Meeting finished: 8.05pm	Date of next meeting TBC		

Appendix 1

Proposal for Grant Funding from the WFCSA: Providing tables for the new Fanzone

Proposed by: Paul Crane on behalf of Worthing Football Club

Summary of the Proposal

The Club are creating a new Fanzone in the area behind the East Stand. This will comprise a new bar and cellar, serving drinks during home matches and to be used as an event space on non-match days. The proposal is to purchase eight tables for this area.

Benefits for WFC Supporters in Respect of this Proposal

The tables will be provided for Supporters' use in the Fanzone and the WFCSA logo will be detailed on them to celebrate the Supporters' Association.

Estimated Costs of the Proposal

The Food and Beverage Manager has carried out online research and discussions with sponsors. The type of table he is seeking is shown in Appendix A. Eight tables will be needed for the new Fanzone. Cost of eight tables (8@£106) = £848.00

Constraints

The tables will need to be suitable for "outside" use, on a surface that will not be completely level. This means that they need to be solidly built, rot resistant and highly durable. As they are being used as part of the food and beverage provision from the Bar, they need to be easy to clean to comply with current Food Safety regulations.

Assumptions

The WFCSA would like their current logo (see Appendix B) to be put onto the tables.

Next Steps

If this proposal is accepted, the tables will be purchased, customised and put to use for the new Fanzone Bar.

On completion, WFCSA's funding of the project will be highlighted.

Options of the WFCSA

- To agree to the proposal and commit an agreed sum to the purchase of the tables.
- To agree the proposal in principle, but to request further information.
- To refuse the proposal.

Appendix A.



vidaXL Bar Table 75x75x110 cm Impregnated Pinewood

£ 106.99

Incl. VAT

Description

Our outdoor bar table with a simple yet timeless design will become the focal point of your garden, terrace or patio.

Made of high-quality impregnated pinewood, the bar table is rot resistant and highly durable and suitable for outdoor use. The table is easy to clean with a damp cloth. The table is easy to assemble. Please note that wood is a natural product and can show imperfections.

Specifications

- Material: Pinewood, green impregnated (rot resistant)
- Dimensions: 75 x 75 x 110 cm (W x D x H)
- EAN:8718475714682
- SKU:44910
- Brand:vidaXL

Appendix B.



Appendix 2

Proposal for Grant Funding from the WFCSA: Providing Interim Steps to the Main Grandstand.

Proposed by: Paul Crane on behalf of Worthing Football Club

Summary of the Proposal

The WFCSA have requested that the Club consider providing "interim steps" in the Main Grandstand. The Club have arranged for a design and quote to be provided for completing these works.

Benefits for WFC Supporters in Respect of this Proposal

A number of supporters with limited mobility find it difficult to use the upper rows of the seats due to the height of the current steps. Interim steps to one of the walkways would increase the accessibility of these seats to more of our supporters.

Estimated Costs of the Proposal

A quotation has been provided for the following works:

- Building Regulation Permission: Estimated at £250.00 (the actual price can only be found out on application, which will be done, should this proposal go ahead.)
- The costs for designing the steps to ensure compliance with current legislation, submission and management of the Building Regulation application and project management of the works will be provided by the Club.
- The quote for the construction of the steps from 1st Clearflow Ltd is attached as Appendix A.

Total Estimated cost: £3,550.00, plus VAT

Constraints

1. The walkways in the stand are used as fire evacuation routes. Any alterations will need to comply with current building control regulations and permission must be gained before works commence.
2. Any changes must also comply with current health and safety legislation.
3. The appearance of the steps should be visually congruent with the existing stand.

Assumptions

1. Only one quote for the works will be needed, as we have negotiated a best price with one of our sponsors.

Next Steps

If this proposal is accepted, the contractor will be instructed to commence works, in line with the quote attached.

On completion, WFCSA's funding of the project will be highlighted.

Options of the WFCSA

- To agree to the proposal and commit an agreed sum to the works.
- To agree the proposal in principle, but to request further information.
- To refuse the proposal.

Appendix A.



Drainage and Groundwork's: 01903 212392
Plumbing and Heating: 01903 238812

Unit 1, 14 Peter road,
Lancing,
West Sussex
BN15 8TH



Object: foaming concrete steps:

To construct shuttering on 6X steps with anchor points & construct additional concrete steps.

Quotation cost for the above works £3300 plus VAT